

Minutes of the meeting of the  
**Surrey HEATH LOCAL COMMITTEE**  
held at 6.30 pm on 27 February 2020  
at Mytchett Community Centre, 140 Mytchett Road, GU16 6AA.

These minutes are subject to confirmation by the Committee at its next meeting.

**Surrey County Council Members:**

- \* Mr Edward Hawkins (Chairman)
- \* Dr Bill Chapman
- Ms Charlotte Morley
- \* Mr Paul Deach
- \* Mr Mike Goodman
- \* Mr David Mansfield

**Borough / District Members:**

- \* Borough Councillor Vivienne Chapman
- \* Borough Councillor Josephine Hawkins
- Borough Councillor Rebecca Jennings-Evans
- \* Borough Councillor Sashi Mylvaganam
- \* Borough Councillor Pat Tedder
- \* Borough Councillor Valerie White

\* In attendance

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**OPEN FORUM**

The notes of the Open Forum are attached as Appendix A

**1/19 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Councillors Rebecca Jennings-Evans and Charlotte Morley.

**2/19 MINUTES OF THE LAST MEETING [Item 2]**

The minutes of the last meeting were agreed as a correct record of the meeting and were signed by the Chair.

**3/19 DECLARATIONS OF INTEREST [Item 3]**

There were no declarations of interest made.

**4/19 CHAIRMANS UPDATE - THE COUNTY BUDGET OVERVIEW [Item 4]**

The Chairman gave a brief overview of the Surrey County Council budget for 2020/21.

It was noted that a consultation event will take place at Frimley Green Youth Centre on 10 March 2020.

**5/19 PETITIONS [Item 5]**

There were no petitions received.

**6/19 WRITTEN PUBLIC QUESTIONS [Item 6]**

There were 7 written public questions received:-

Question 1 – Dr Jeffery Llewellyn regarding footpath to the Windlemere SANG

Question 2 – Nick Mitchell regarding A322/M3 junction improvements

Question 3 – John Kerrigan regarding Springfield Road, Lightwater

Question 4 – Heidi Laing re same

Question 5 – Mark Russel re same

Question 6 – Ann Kerrigan regarding air quality and PM 2.5 pollution

Question 7 – Mr and Mrs Bennett regarding an additional street light in West End

The questions raised and answers given are attached as Appendix B.

**7/19 WRITTEN MEMBERS QUESTIONS [Item 7]**

There were no member questions raised.

**8/19 MAKING SURREY SAFER [Item 8]**

Members received a presentation on Making Surrey Safer from Denise Turner-Stewart, Cabinet Member, Sarah Kershaw, Chief Fire Officer and Steve Owens-Hughes, Chief Fire Officer. The presentation covered the Making Surrey Safer Plan but also the creation of the new Community Protection Group.

The group was created in September 2019 and brought together Surrey Fire and Rescue Service, Trading Standards, Emergency Management, Armed Forces & Resilience and Corporate Health and Safety. All these services play a role in keeping people safe and have key links to services within the County Council and partner organisations in order to deliver outcomes for residents.

The presentation highlighted the small but vital services that have a real impact on residents and communities. The plan for 2020 to 2023 is a response to inspectorate concerns and the need to improve and do more to protect citizens of Surrey with prevention services. Although fire numbers have reduced, flooding and traffic incidents have increased.

This includes tackling high risk identified groups but to also do more to gather intelligence and respond to local concerns. It also includes the Safe Drive Stay Alive scheme for young people, Trading Standards work, consultation on Building Regulations and also working with the Police on scams, knife crime and selling of knives and HGV enforcement action.

Locally, members raised concerns about the car park operators at Cedar Lane car park in Frimley, who are considered to be targeting vulnerable people. The local Councillor will link with Sarah Kershaw on this issue.

## **9/19 CABINET MEMBER FOR HIGHWAYS UPDATE TO COUNCIL [Item 9]**

**Declarations of Interest:** None

**Officers attending:** Andrew Milne, Area Highways Manager, SCC

**Petitions, Public Questions, Statements:** none

The Area Highways Manager presented the report. SCC Cabinet Members provide a briefing on their portfolios to council meetings. The most recent briefing was provided for the local committee's consideration and comment.

## **10/19 HIGHWAYS UPDATE REPORT [Item 10]**

**Declarations of Interest:** None

**Officers attending:** Andrew Milne, Area Highways Manager, SCC

**Petitions, Public Questions, Statements:** none

The Area Highways Manager presented the report, which highlighted the work to date and asked Members to agree the capital works programme for 2020/21. Members noted the cost of the A322 layby closure – which included repair of damage to ends of verges and cycle path and pavement improvements. The scheme had already been designed and priced up and Members were keen for this to be delivered as soon as possible, as this was important to local people. Local residents were thanked for their work with the Committee in getting this issue resolved.

The Local Committee (Surrey Heath) agreed to:

- i) Note the progress with schemes and revenue funded works for the 2019/20 financial year.
- ii) Note the budgetary position.
- iii) Note that a further Highways Update will be brought to the next meeting of this Committee.
- iv) Agree the proposed capital works programme for 2020/21 shown in table 2 in section 2.3 of this report.
- v) Authorise the Area Highways Manager to undertake all necessary actions to deliver the capital works programme, consulting with the Chairman, and Divisional Members where necessary.

Reason for Decision:

The above recommendations are made to enable progression of all highway related schemes and works.

**11/19 A30 LONDON ROAD, CAMBERLEY HIGHWAY IMPROVEMENTS [Item 11]**

**Declarations of Interest:** None

**Officers attending:** Kevin Ratnasingam, Transport Strategy Project Manager, SCC and Paul Druce, Infrastructure Agreements Manager, SCC

**Petitions, Public Questions, Statements:** none

The Transport Strategy Project Manager presented the report, which highlighted the highway improvements to the A30 with work to commence in June 2020 and finish by 31 March 2021.

The Local Committee (Surrey Heath) approved:

- (i) the proposed highway improvements described in paragraph 1.3 of this report and shown in Annex 1 and Annex 2,
- (ii) the advertising of all necessary legal notices and traffic orders to enable the implementation of the proposals detailed in paragraph 1.3 and shown in Annex 1 and Annex 2. The County Council's intention is to make the required orders under the Road Traffic regulation act 1984 to be advertised and, if no objections are maintained, the order(s) be made;
- (iii) that if objections are received to the advertisement of the legal notices and traffic orders, that the Area Team Manager is authorised to resolve them in consultation with the Chairman, Divisional Members and Project Manager, and that this issue only be returned to Committee if any objections prove insurmountable.

**Reasons for Decisions**

To ensure that the A30 London Road Camberley Highway Improvements Scheme receives the necessary approvals to start construction currently planned to commence in summer 2020. Once implemented, the improvements will contribute towards achieving the objectives;

- a. The Meadows Gyratory and Corridor Improvements Scheme, approved by EM3 LEP in March 2015;
- b. Surrey County Council's Local Transport Strategy (LTS) for Surrey Heath
- c. Camberley Town Centre Area Action Plan;
- d. The EM3 Strategic Economic Plan (SEP)

The benefits the proposed A30 London Road, Camberley Highways Improvements Scheme will bring are:

- a. To improve access to Camberley Town Centre;
- b. To create the conditions for unlocking the development of the London Road Block;
- c. To enhance and sustain the benefits of the improvement to the Meadows Gyratory;

- d. To enhance the quality and use of public transport, disabled access, cycling and pedestrian facilities; and
- e. To improve bus reliability and maintain bus journey times to make travel by bus more attractive and encourage more passengers.

## **12/19 A30 CAR PARKING RESTRICTION CHANGES [Item 12]**

**Declarations of Interest:** None

**Officers attending:** Kevin Ratnasingam, Transport Strategy Project Manager, SCC and Paul Druce, Infrastructure Agreements Manager, SCC

**Petitions, Public Questions, Statements:** none

The Transport Strategy Project Manager presented the report.

The Local Committee (Surrey Heath) agreed to note:

- (i) the proposed consultation to be undertaken by Surrey County Council as described in this report and shown in Annex 1 and Annex 2 on:
  - a. introducing “No waiting **or loading** between 07:00 – 10:00 Mon to Sat” and to extend the evening restriction by an hour to “No waiting **or loading** between 16:00 – 19:00 Mon to Sat” on the on-street parking bays on the A30 to the west of Frimley Road junction
  - b. extending the current restrictions to “07:00 – 19:00 Mon to Sat 1 hr only, no return within 1 hr” on the layby parking bays fronting apartments at 423 - 437 London Road (Pipers Court).

The Local Committee (Surrey Heath) agreed, upon the completion of the consultation, to:

- (ii) delegate authority to the Area Team in consultation with the Chairman, Divisional Members and Project Manager, to review the consultation results and to approve advertising of all necessary legal notices and traffic orders to enable the implementation of the car parking restriction changes and shown in Annex 1 and Annex 2. The County Council’s intention is to make the required orders under the Road Traffic regulation act 1984 to be advertised and, if no objections are maintained, the order(s) be made;
- (iii) That if objections are received to the advertisement of the legal notices and traffic orders, that the Area Team Manager is authorised to resolve them in consultation with the Chairman, Divisional Members and Project Manager, and that this issue only be returned to Committee if any objections prove insurmountable.

## **13/19 DECISION TRACKER [Item 13]**

The decision tracker was noted.

**14/19 FORWARD PLAN [Item 14]**

The forward plan was noted. The issue of fumes from idling engines was raised and will be considered for a future agenda topic.

Meeting ended at: 8.45 pm

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**Chairman**

**Surrey Heath Local Area Committee**  
**27 February 2020**  
**Open Public Question Time**

**Question 1: Caroline Hibbert, Heatherside**

The Maultway needs resurfacing / attention.

**Response from Andrew Milne, Highways Manager, Surrey County Council**

We have been made aware of this issue. The Highways Maintenance Engineer has looked at this and will check to see if it is on our programme for this coming year, but we will also do remedial works and patch the potholes as standard.

**Question 2: Jarmilla Halovsky-Yu, Local Councillor**

I put 5 questions to the Committee at the past two meetings, but if I am restricted to one question here, it would be to ask about the M3 / J3 roundabout and the plans and timelines for the works needed to reduce congestion and whether anyone is testing air quality from Lightwater to Bagshot

**Response from Andrew Milne, Highways Manager, Surrey County Council**

As we have responded at the past two meetings, your questions are all with regard to long term plans and projects and we agreed to update when information was available rather than at every meeting. At the current time, Highways England are undertaking a study in this area and are due to complete this at the end of March, so we cannot say what the outcome will be until this is completed. I understand that they will monitor air quality as part of this and that any work to improve the area will make a difference.

**Question 3: Murray Rowlands, Local resident**

With regard to utility companies, why is West Camberley suffering total chaos with roadworks? Could utility companies be asked to phase their works?

**Response from the Cllr Mike Goodman, SCC**

We have to give utility companies emergency access to the roads for repairs to their networks. They do schedule in non emergency repair work with us. Do notify local County Councillors if particular works are causing issues as we do not always get notified.

**Question 4: Andrew Paine, Bagshot resident**

We were really pleased to hear, at the last meeting, that the A322 layby will be closed off – when will this happen please?

**Response from Andrew Milne, Highways Manager, Surrey County Council**

The Committee will set the programme for capital spending tonight. The work to close the layby will take place during 2020/21 financial year if agreed. This will be discussed under the Highways Update report.

**Question 5: Catherine – Heatherside ward resident**

I would like to ask about the quality of repairs to the roads as potholes are filled, but don't last.

**Response from Andrew Milne, Highways Manager, Surrey County Council**

SCC repairs a lot of potholes and some of these are temporary repairs (only supposed to last a few months) to keep the road safe until they can repair it properly. Particular problems can be raised on the "report it" system on the SCC website.

**Question 6: Katia Malcus-Cooper**

What are the plans and timelines for a solution to Red Road? My next door neighbour was sadly killed there some time ago so what will be done?

**Response from the Chair**

Red Road has had a lot of attention through this Committee and Highways. The Road Safety team have undertaken interventions and safety has improved.

**Question 7: Rachel Bennett, West End resident**

With regard to the 1 hour free parking offered at Knoll Road, was due diligence taken with regard to non-car users "subsidising" car users? We hear a lot about climate pollution and this seems to go against this and the Councils Climate emergency. Also, I understand this was signed off by a Councillor who is a local business owner.

**Response from the Chair**

The decision to offer 1 hour free parking was taken before the climate change decision and it was undertaken to assist businesses. Monitoring has show the take up of this has been very low and that other car parks have increased their usage.

Under freedom of information, if you have an issue with the Councillor who signed off the decision, you could take this up with the compliance officer at SHBC.

**Question 8: Murray Rowlands, local resident**

The cycle lanes along the A30 are disregarded.

**Response from the Chair**

We will be talking about the A30 and bus lane on the agenda

**Question 9: Katia Malcus-Cooper, local resident**

What initiatives are SCC and SHBC doing to improve community transport and green transport?

**Response from the Chair**

SCC has expressed a desire to put money into green infrastructure, including electric small hopper busses and there will be a pilot on this – but there is a one year lead in time for purchasing the busses!

**Question 10: Caroline Hibbert, Old Dean**

The state of the Arcade at the Old Dean is an ongoing problem.

**Response from the Chair**

SHBC has looked at this in depth. The Freehold ownership is an issue but investigations continue. Caroline was thanked for her work in this area.

**Question 11: Rachel Bennett, West End resident**

How can the local community support the bus initiative?

**Response from the Chair**

In short, get out of their cars and use the busses.

**Question 12: Jarmilla Halovsky-Yu, Local Councillor**

As the Highways England report on J3/M3 is not due until the end of March, does that mean that no solutions have been applied to that junction before this?

**Response from Andrew Milne, Highways Manager, Surrey County Council**

Highways England trialled some changes to signal timings and subsequently removed them. They may introduce them again as they did assist with local traffic – but caused problems on the M3! This area really needs a major scheme to resolve the issues.

**Question 13: Graham O'Connell, Frimley Green**

What are the plans for re-wilding the grass verges?

**Response from the Chair**

SHBC are keen to do this and did trial planting opposite the Fire Station in Camberley. Residents have also planted their own seeds in some places – but we do need to ensure that native seeds are used. Parishes are taking this up and SHBC is rolling this out. Some schools are also keen to get involved.

**Question 14: Trefor Hogg, local resident**

I am a Tree Warden and SHBC is also looking at tree planting on verges.

**Response from the Cllr Mike Goodman, SCC**

SCC are also looking to plant 1.2 million trees. 50,000 trees will be planted in Surrey next week. We do need to ensure that we get the right trees in the right locations.

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**SURREY HEATH LOCAL COMMITTEE**



**DATE: 27 FEBRUARY 2020**  
**SUBJECT: WRITTEN PUBLIC QUESTIONS**  
**DIVISION: SURREY HEATH**

**Question 1 – Jeffery Llewellyn, West End Village Society**

It has been brought to my attention that in order to get to the new SANG in Windlesham Rd on the site of the former Windlemere Golf Course, it is necessary for dog walkers and other pedestrians to walk in the road along Windlesham Road and if coming from West End, to cross the very busy Bagshot Road (A319).

There is an existing grass verge along the relevant part of Windlesham Rd and it has been suggested that a footpath to the SANG could be made along the verge.

It has also been suggested that a pedestrian crossing or refuge near the junction of Windlesham Rd and the A319 would improve the safety of pedestrians wishing to cross the A319 at this point.

**I would be most grateful if you could raise this matter with the Surrey County Council Highways Department, who I believe have responsibility for crossings and footpaths, on behalf of the Village Society.**

**Answer**

This question from Dr Llewellyn was also received as a standard service request that was submitted to the local highway team. This was answered on 5<sup>th</sup> February 2020, as follows;

“Thank you for your recent enquiry regarding access to the new SANGS off Windlesham Road, West End.

Having looked at Surrey Heath Borough Council Planning Applications website and at the documents relating to the SANGS and the associated development that lead to its establishment, we cannot see any reference to either the construction of a footway or for crossing facilities on the A319 and it would seem that neither was considered necessary to be included as a planning condition.

The Transport Statement that was submitted as part of the planning application states, “Blackstroud Lane East/Windlesham Road has no footways, but traffic flows and speeds are both low and pedestrians can walk within the carriageway with little difficulty. Bagshot Road has a footway on the northern side to the east and west of Blackstroud Lane East/Windlesham Road. Windlesham Road leading into West End village has no footways for a distance of about 210m.”

Indeed, looking at Windlesham Road, it does not look as if there is enough room in which to construct a footway from the A319 to the SANGS because of narrow verges and, in many places, the presence of a ditch immediately adjacent to the verge. Even if there was the room, it would clearly be an expensive undertaking to construct such a length of footway and it is likely that such an item would be a relatively low priority within our work programme. For similar reasons, it does not appear to be feasible to continue a footway south of the A319 where, as the Transport Statement says, there is also no footway.

The provision of a pedestrian refuge island on the A319 might be achievable, although some design work would be required to determine if this is actually the case. The items on our work programme are all point scored using the same criteria to allow us to prioritise them as best we can. As you may appreciate, this process is weighted towards those schemes that have the potential to reduce the number and severity of an existing personal injury collision history. Whilst there have been two personal injury collisions at this junction in the last 5 year period (none since 2017), these have involved vehicle turning manoeuvres rather than pedestrians.

Consequently, whilst we could add an item to our work programme for possible junction improvements at the Windlesham Road junction, it would be a relatively low priority scheme.”

## **Question 2 – Nick Mitchell**

A322 / M3 Highways England Traffic Survey:

Scope of Work and When/Duration

**Has Highways England stated when the survey will be conducted and for how long?**

**What is the scope of the survey?**

Traffic flows, traffic volume, flows and volume, traffic signal phasing, traffic signal positions, traffic signals linked (pedestrian crossing signals are not currently part of the phased sequence), air quality monitoring and noise monitoring.

Impact on the Traffic Model

**Will the results of this survey be added to the extensive traffic model to which Highways England referred to in 2013 to give planners better data regarding the actual traffic conditions?**

Data Collection and Public Access To Data

**Will Highways England use Manual Count Point sites 56934 and 46941 and update the data publicly available via DfT in a timely manner following the survey?**

**Will additional manual count points be used for the purpose of this survey itself to monitor how traffic builds up on the roundabout itself causing blockages to traffic flows entering the roundabout and will that data become publicly available?**

**Answer**

This question has been directed to Highways England as some of these questions are for them. Surrey County Council Highways would only be able to give a very general reply about the scope of the present study but that is a small part of the detail being asked for.

**Question 3 – John Kerrigan, Lightwater resident**

**Can the Local Committee liaise with the Highways Department to urgently resurface the unsightly & unsafe road conditions at the entrance of Springfield Lightwater (GU18 5XP) with Guildford Road.**

**AND Question 4 – Heidi Laing, Lightwater resident**

My question relates to Springfield in Lightwater, particularly but not entirely, the junction coming from Guildford Road.

In this section of road the surface has broken up, leaving potholes & debris. My husband rides a motorbike & this section of road is dangerous on two wheels, especially as it's at the junction where he is turning in.

The road is breaking up in several areas further down the road too. This damage was probably exasperated when the new small housing estate was built at the end of this road. The original part of the road had to withstand above average wear & tear due to the heavy lorries / diggers that were required to deliver to the new estate. It was never made good after the new estate was completed and over the time the original road surface has broken up, now with freeze / thaw the damage has increased.

Following our last complaint the road was swept by a road sweeper, which merely tidied up all the loose chippings but has done nothing to alleviate the actual problem & needless to say the loose chippings are back.

**Can someone make a physical visit to Springfield in Lightwater to see the necessity of urgent repair to the road surface as it is felt to be dangerous, particularly for motorbikes users.**

**AND Question 5 – Mark Russell, Lightwater resident**

I am writing to you about the terrible state of the road in Springfield which is in a dangerous condition with pot holes and no road safety markings. It is in urgent need of resurfacing before an accident happens – of which I have seen a few near misses of late.

**Answer to Questions 3, 4 and 5**

Surrey County Council Highways department has a reporting system on their website.

<https://www9.surreycc.gov.uk/HighwayIssue/whatistheissue.aspx?&code=potcw>

This issue has been reported and will be inspected by Highways Officers.

**At the meeting**

The local County Councillor is aware of this issue and will endeavour to get remedial work undertaken from the budget for 2020/21.

**Question 6 – Ann Kerrigan, Lightwater resident**

“PM 2.5 or black carbon particles (less than 2.5 microns in diameter) are a recognised major cause of lung disease and are primarily emitted by engine exhausts. Surrey Heath 2019 Air Quality Status Report mentioned several initiatives they were undertaking to monitor such emissions.

**Can the appropriate Committee environmental representative member(s) explain what has been done in this regard”.**

**Answer**

A detailed study of the levels of PM 2.5 was completed in 2019. This determined that local levels are half the national objective of 25ug/m3. Of this 12ug/m3 only 3ug/m3 is attributable to local sources which are primarily traffic related. The remaining 9ug/m3 is made up from sources outside the County (background sources) which are mainly dusts blown across from abroad.

The national objective is met throughout the County and with such low local concentrations in the Borough there is no immediate need to implement any local measures.

**Question 7 – Mr and Mrs Bennett, West End residents**

**I would like to request a new street light in West End village.** My daughter (13) walks to and from school every day and there is a very dark area on Meadow Way where there is a lack of street lighting, despite being a residential

area. This makes her very nervous when she is walking home because it is so dark. We are trying to do the right thing by encouraging her to walk or cycle to school rather than being driven.

I am aware that this is the responsibility of Surrey County Council, but they have no budget, which doesn't help us much. **Is this something Surrey Heath Councillors could fund?** I am sure it would benefit many residents in our area.

### **Answer**

Regrettably there is no budget to install additional lighting anywhere in the County. The current budget is allocated to maintain and upgrade the lighting that is currently installed. If a customer, third party or County / Borough Council member wish to do so they can fund additional lighting.

The cost is approximately £2600 per column, assuming there is a mains energy supply close by. This would cover installation and maintenance to the end of the PFI in 2035. If someone wishes to fund additional lighting they can do so by contacting Skanska at [surreylightingservices@skanska.co.uk](mailto:surreylightingservices@skanska.co.uk).

### **At the meeting**

The local County Councillor confirmed that he had walked the area. Although supportive, he felt there was not a great call for this in the community and also highlighted the issue of light pollution in villages. Solar and PIR technology was discussed but would involve additional costs but may be a solution in the future.

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